



Little Noggins Terms & Conditions 2023

Welcome! Firstly, I would like to thank you for choosing to attend Little Noggins classes & I look forward to meeting you!

By booking a Little Noggins class, you are agreeing to our terms & conditions set out below. If you have any queries, please get in touch via email to izzy@littlenoggins.co.uk

Class/ Course Payment

Our sensory and massage courses are available to book in-advance in half-termly blocks via our website. Half-terms usually last 6 weeks with one session per week. Occasionally, school holiday classes and courses may be available. All classes and courses will be advertised and available to book via our website. <https://www.littlenoggins.co.uk/workshops>

Depending on availability, classes will also be available to book, *pay-as-you-go* style via our website.

All classes and courses must be booked in advance and I am unable to take walk-in bookings on the day.

The Little Noggins Commitment to Equal Opportunities

Little Noggins accepts a commitment to ensure that the activities, games & resources used are value and worth to everyone regardless of race, culture, language, gender, age, experience, religion, background, ability, or disability.

Cancellations

As a small business, I cannot offer refunds for classes/ courses (for example, illness or appointments). If notice is given, I may be able to offer a space in an alternative class (depending on availability).

Classes missed cannot be carried over to the next term.

Extenuating circumstances will be dealt with on a case-by-case basis at the discretion of the course leader.

If the course leader is absent and the session is cancelled, you will be given as much notice as is reasonably possible and issued a refund for the class missed.

Sickness/ Illnesses

Please keep your child at home if they have a serious infection and inform Little Noggins as to the nature of the illness so that other parents can be notified where necessary.

Keep children at home if he/ she:

- Has a fever (or has had one within the previous 24hours)
- Has had diarrhoea and/or an upset stomach in the previous 48 hours
- Has heavy nasal discharge
- Has discharging eyes

Please keep your child at home if they have any symptoms of the following diseases:

- Measles
- Chicken Pox
- German Measles
- Whooping Cough
- Impetigo
- Scarlett Fever
- Hand, Foot & Mouth Disease
- Norovirus
- Covid-19

Please inform the course leader if your child displays any of these symptoms following their attendance at a Little Noggins class so that other families can be informed.

Responsibility & Supervision

You are responsible for your child at all times during the sessions. Please ensure that they are always supervised and never left unattended. Little Noggins does not offer any form of childcare service and as a result, is not subject to Ofsted inspections.

Any child/ family behaving in a disruptive manner or posing a danger to other children (following a warning) will be asked to leave the class. Similarly, adults who behave in a way that the course leader finds unreasonable will be asked to leave the class. Refunds will not be offered in these circumstances.

Data Protection

During our booking process, you will be asked to submit your personal information (data).

Little Noggins will record, process, and keep this personal information secure in accordance with the Data Protection Act 1998. Information will not be passed onto a third party.

You are welcome to take photographs and videos of your child during the classes however, please respect the wishes of others in the room and are sensitive about taking photographs/ videos of others without permission. Please refrain from filming/ taking pictures if you are asked to stop.

Social Media- Photographs & Videos

At the booking stage, you will be asked whether you give permission for you and/or your child to appear on Little Noggins social media pages (Facebook and Instagram) and the Little Noggins website. As part of our social media policy, names of children will never be published on our online platforms.

Please **do not** share photographs or videos of **other children in the class** on any social media platform if you have not received permission from the child's parent. Of course, you are welcome to share pictures and videos of your own child if you give permission and you are certain that others are not present in the photograph or video. If you have any questions about this policy or you would like further clarification, please do not hesitate to get in touch, izzy@littlenoggins.co.uk .

Qualifications of Course Leader

You are welcome to request to see the course leader's DBS check, Qualified Teaching Status certificate and Infant Massage Instructor certification.

Health & Safety

Public liability insurance cover has been taken out for all classes.

If your child has any specific illnesses or health needs, please inform the course leader before booking a class. If you are taking part in a baby massage course and your child has a specific illness, please seek advice from your health professional before booking the course. You should only book the class if your health professional has given consent for your child to attend a baby massage course.

Some resources in class may contain small parts. Please ensure that your child is always supervised and do not allow them to put any toys or other materials in his/ her mouth as these may pose a choking hazard.

Risk assessments for all classes are conducted. Little Noggins ensures that all resources are clean and in good working order before each class. Please can all adults remove their shoes when in the room the class is taking place (please wear socks). Shoes need to be worn when going to the bathroom or other facilities at the venue.

Little Noggins does not hold any responsibility for any personal equipment (e.g., prams, changing bags, car seats, electronic devices) left at the venue. Free parking is available on all sites- at your own risk.

Revisions to Terms & Conditions

Little Noggins may occasionally need to amend or revise terms and conditions. Any changes will be notified to customers via our usual communication channels (email).

May 2023